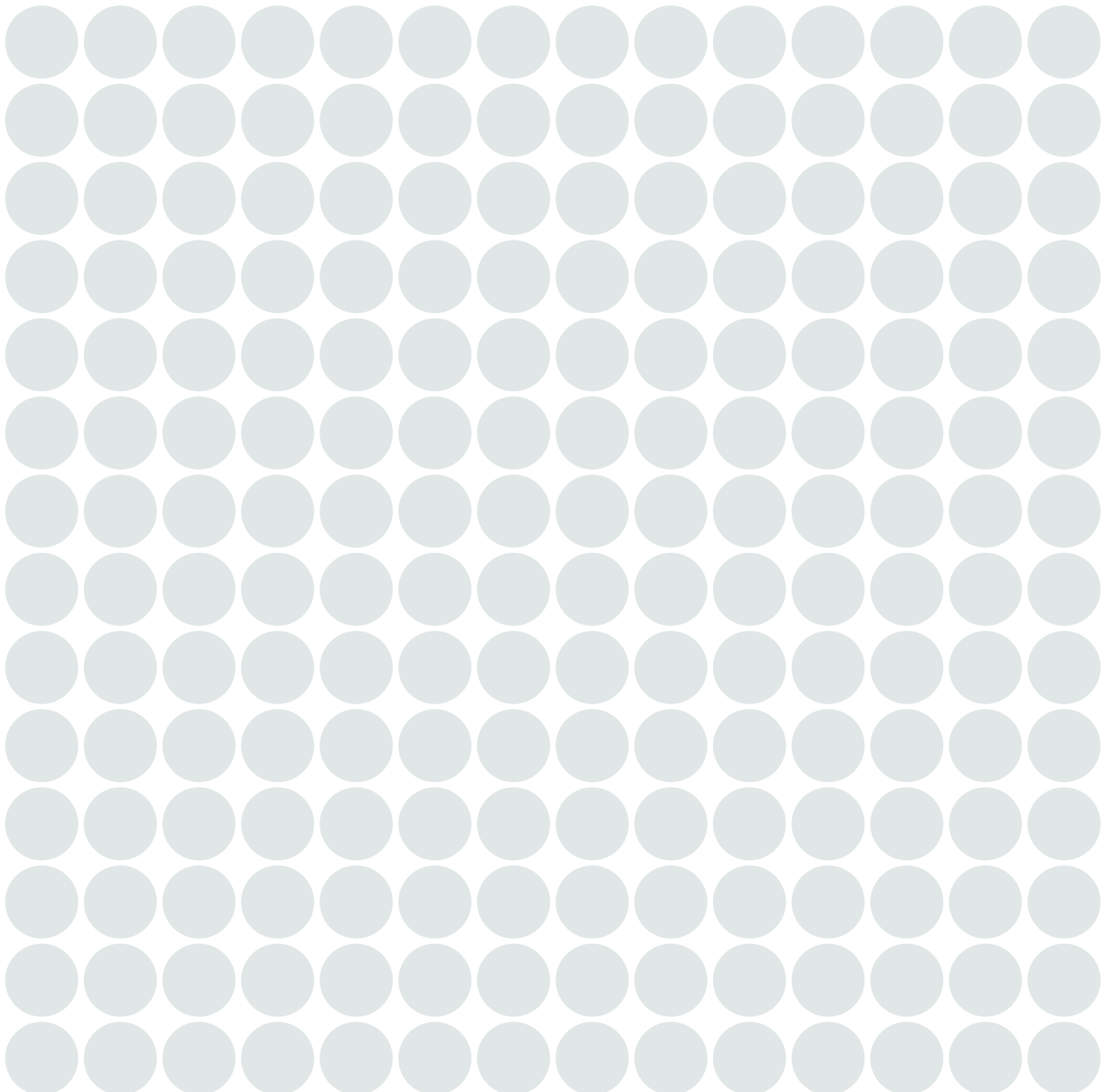


## Pension Discretionary (2 year) Trust



# Trust notes

## What is the Pension Discretionary (2 year) Trust?

A discretionary trust designed for use with pension plans issued under the Zurich Personal Pension (No.2Z) Plan or the Zurich Personal Pension (No.3Z) Scheme (each called a 'Scheme' for the remainder of these notes). It may be used in conjunction with the following pension plans:

- Zurich Self Invested Personal Pension Plan (SIPP)
- Zurich Protected Rights Transfer Plan (PRTP)
- Zurich Flexible Drawdown Plan (FDP)
- Zurich Tax Advantaged Life Assurance (TALA) Plan.

## What are the aims of the trust?

- To enable you (the 'member') to choose the people who will decide how any Lump Sum Death Benefit (as defined in the 'Definitions' section of the trust) is distributed amongst your chosen trust beneficiaries in the event of your death, rather than relying on Zurich Pension Trustees Limited, the Trustee of the Scheme, or the Scheme Administrator to decide who should receive benefits. The people you select as your trustees will normally have a better idea of your intentions.
- The trust is designed to require the Trust Fund (as defined in the 'Definitions' section of the Trust) to be appointed to one or more of your beneficiaries within 2 years of your death in order to avoid adverse tax consequences.

Using an individual trust will not change the tax treatment of any payment that Zurich makes, but it will give you more control in selecting who makes the decision as to who will receive any Lump Sum Death Benefit. You should note that any lump sum payable in the event of your death while you are receiving a drawdown pension (for the purposes of the Finance Act 2004) will be subject to income tax (currently at 55%) whether you declare your own individual trust or not.

## How does it work?

Your plan is issued under the relevant Scheme, which is a pension scheme registered with HM Revenue & Customs for the purposes of the Finance Act 2004. Taking out a plan means that you become a member of the relevant Scheme.

The way in which certain Lump Sum Death Benefits are paid in the event of your death depends on whether you declare your own individual trust.

### If you do not declare your own individual trust

The Trustee will decide who receives any Lump Sum Death Benefit, selecting one or more beneficiaries from the classes of potential beneficiaries set out in the Trust Deed and Rules of the Scheme.

In making its decision, the Trustee will take into account your personal circumstances and any death benefit nominations you have made.

### If you declare your own individual trust

Any Lump Sum Death Benefit will be paid to your trustees.

During your lifetime, you will be in control of deciding who will receive any Lump Sum Death Benefit, and, at any time, you can do this by making an absolute appointment, which is irrevocable. You may alternatively leave it to your trustees to choose the beneficiary(ies) once any Lump Sum Death Benefit has become payable. Clearly, substantial benefits will only accrue to the trust when the death benefits are paid.

After your death, your trustees will be able to decide who will benefit from any part of the Trust Fund (as defined in the 'Definitions' section of the Trust) not already absolutely appointed. Your trustees will select one or more beneficiaries from the classes of potential beneficiary set out in the trust. You can let your trustees know who you would currently wish to benefit by giving them a letter setting out your wishes, or by making a revocable appointment.

If you use this 2 year trust, and the trustees have not exercised their discretion over the distribution of the whole trust fund within 2 years of your death, those people you choose as 'default beneficiaries' (in Box B) will become absolutely entitled to the specified share of the remaining funds and so their entitlement can no longer be changed. Restricting the trustees' discretion to a 2 year period in this way is designed to ensure that the trust will not become subject to the full discretionary trust settled property IHT charging regime.

Any benefits payable under the pension plan other than a Lump Sum Death Benefit will continue to be held under the terms of the relevant pension plan for the appropriate person. For example, any retirement benefits (Pension Commencement Lump Sum (PCLS) and pension) will continue to be held for your absolute benefit.

### When should this trust not be used?

- If you are happy to continue the current arrangements as described earlier.
- If you wish your trustees to have ongoing flexibility after your death, to appoint benefits in favour of any of the trust beneficiaries **at any time during the remainder of the Trust Period** (as defined in the 'Definitions' section of the Trust). Zurich offers a Pension Discretionary (125 year) Trust for this purpose.

### Can all the death benefits be dealt with in this way?

No, it should be noted that death benefits may, in some cases, be paid as a pension rather than as a lump sum. The Scheme administrator of the Scheme decides whether the death benefits should be paid as a lump sum and/or as a pension (except in relation to TALA plans, which only pay death benefits as a lump sum).

It should also be noted that there are circumstances where a lump sum is paid out other than to your trustees. For example, if you die while in receipt of a drawdown pension and you do not leave a spouse, civil partner, or any dependants, a lump sum may be paid to a relevant charity (nominated by you) with no tax charge in accordance with current pensions legislation.

Please refer to the Terms and Conditions of your pension plan for full details of the benefits payable.

### How is the trust set up?

You must send the original trust form to Zurich once it has been completed. We will note the trust in our records and then return the trust form to you for safekeeping. Zurich cannot accept responsibility for death benefits being paid to someone other than your trustees if Zurich is not aware of the trust when a claim is received.

Completing the trust form is straightforward. Your full name must be written in the 'Settlor' box, and Boxes 'B' and 'C' completed in accordance with the notes below.

In the boxes underneath the box marked 'B', you should sign and date the trust and your signature must be witnessed by an individual who is neither your spouse or civil partner, nor a beneficiary under the trust.

#### Box 'B' – Default Beneficiaries

You must write the full names of the default beneficiaries of the Trust Fund and the share each is to take (expressed as a percentage) in this box if the trust fund has not been absolutely appointed on the day before the second anniversary of your death. You, or after your death your trustees, can change these beneficiaries at any time during the Trust Period provided no irrevocable appointments have already been made which relate to the whole of the Trust Fund. Please ensure that the shares add up to 100%. **Do not leave Box 'B' blank.**

#### Box 'C' – Additional Trustees

We recommend that at least two additional trustees are appointed. You should write in the full name, address and date of birth of each additional trustee and each trustee should sign in the box, and date it.

You can appoint up to four additional trustees in the boxes provided. You, the Settlor, are automatically a trustee and so you should not be included in this box.

If you make a mistake when completing the trust, please put a line through the error and then have all parties to the trust initial it. Please note that correction fluid must not be used.

## Trustees and trustee bank account

As Zurich will make payment to all of the trustees, consideration should be given to setting up a trustee bank account.

## Inheritance tax (IHT)

These notes are not comprehensive. IHT is a complex subject and so these notes are intended only to give a broad outline of our understanding of the tax position as at 6 April 2013.

Declaring a Pension Discretionary (2 year) Trust will not (except in extreme cases, see later) give rise to a transfer of value for IHT purposes because death benefits are already held outside of your estate by virtue of the initial transfer of funds into the pension plan. Whether the initial transfer of funds to the pension plan will have given rise to a chargeable lifetime transfer will have depended on your state of health at the time of the transfer. Only if you were in serious ill health would there have been a chargeable lifetime transfer.

The lump sum death benefits under your pension plan would normally be outside of your estate for IHT purposes, irrespective of whether you declare your own trust. The trust is designed to compel the trust fund to be appointed within 2 years of your death in order to avoid adverse taxation implications.

However, in extreme cases there may be IHT implications (irrespective of whether you declare your own trust). For example:

- (i) you start making very substantial pension contributions in the knowledge that you are in ill health; or
- (ii) you defer receiving pension benefits because you are in ill health; or
- (iii) you reduce the level of drawdown pension you are receiving because you are in ill health.

If these circumstances may apply to you, you should consult your financial adviser.

## Important note

Creating a trust is an important matter and has lasting legal and tax consequences. These notes are provided for your information only and cannot cover every situation.

The trust is provided in draft form for the approval of your legal and tax advisers. This should be obtained before proceeding to ensure the trust meets your needs as Zurich cannot give legal or tax advice.

Taxation law and HM Revenue & Customs (HMRC) practice is subject to change. These notes and draft trust are based on our understanding of the current position as at 6 April 2013. Future changes in law, in tax practice, or in your circumstances could affect the taxation implications of the trust.

Although every care has been taken in the preparation of these notes and draft trust, Zurich cannot accept responsibility for the operation of the trust.

## Plan number(s)

[illegible]

- Person declaring this trust (full name in BLOCK CAPITALS please) (the 'Settlor')**

1. The Spouse or Civil Partner of the Settlor;
2. Any former Spouse or Civil Partner of the Settlor;
3. Any Child of the Settlor;
4. Any lawful or adoptive parent or grandparent of the Settlor or of his Spouse or Civil Partner;
5. Any such parents' and grandparents' widows, widowers, children and their descendants and their Spouse or Civil Partner;

6. Any person who was financially dependent on the Settlor immediately before his death, or was dependent on the Settlor because of disability, or had a relationship of mutual financial dependence with the Settlor at that time;
7. Any person (other than the Settlor, or his legal personal representatives in that capacity) whom the Settlor has notified to the Trustees in writing;
8. Any charity;
9. The persons named in Box 'B'.

Please enter the full name(s) of the person(s) you want to benefit in the event that part or all of the Trust Fund has not been appointed at the end of the Appointment Period. If there are two or more, use percentages to show the shares you want them to have. **Do not leave blank.** The shares must add up to 100%

Full name (block capitals)	Share %	Full name (block capitals)	Share %	Full name (block capitals)	Share %

Signed and delivered as a deed by the Settlor

Signature	Full name of witness
Date	Date
In the presence of:	Address of witness
Signature of witness	

We do not recommend more than four additional Trustees. However, if there are more than four, please provide their details and signatures on a sheet of paper, marked with the Plan number(s), and sign it.

Title	Surname	Title	Surname
Full forenames		Full forenames	
Address		Address	
	Postcode		Postcode
Date of birth		Date of birth	
Signature in acceptance of appointment as Trustee		Signature in acceptance of appointment as Trustee	
Date		Date	
Title	Surname	Title	Surname
Full forenames		Full forenames	
Address		Address	
	Postcode		Postcode
Date of birth		Date of birth	
Signature in acceptance of appointment as Trustee		Signature in acceptance of appointment as Trustee	
Date		Date	

# Trust provisions

## 1 Definitions

In this Trust the following words have the following meanings and where these words are used they are identified by the first letter being capitalised:

**'Appointment Period'** means the period beginning with the coming into force of this Trust and ending on the second anniversary of the day immediately prior to the date of the Settlor's death.

**'Child'** includes illegitimate, legitimated, adopted and/or step-children, and any children to whom the Settlor stood in loco parentis, and 'Grandchild' and 'Great Grandchild' are to be interpreted in the same way.

**'Civil Partner'** means someone who has formed a civil partnership with the person referred to in accordance with the Civil Partnership Act 2004. It includes surviving Civil Partners but it does not include former Civil Partners if the civil partnership has been ended.

**'Company'** means Zurich Assurance Ltd.

**'Lump Sum Death Benefit'** means any lump sum payable under the Plan(s) by reason of the Settlor's death (but excludes any lump sum which under the terms of the Plan(s) must be paid otherwise than to the Trust).

**'Plan'** means the policy or policies identified above.

**'Settlor'** means the person declaring this Trust.

**'Spouse'** means husband or wife or widow or widower of the person referred to at the relevant time. It does not include divorced persons who were previously married to each other.

**'Trustee(s)'** means the Settlor and the Additional Trustee(s) named in Box 'C' or the trustee(s) for the time being of this Trust.

**'Trust Fund'** means

- (a) the Lump Sum Death Benefit; and
- (b) any money, investments and property for the time being representing the Lump Sum Death Benefit, and any income from the same.

**'Trust Period'** means the period of 125 years from the Trust's commencement. This is the perpetuity period of the Trust.

Unless the context indicates otherwise, words in the singular are deemed to include the plural and the masculine shall be deemed to include the feminine and vice versa.

## 2 Creation of the Trust

The Trust will commence on the date shown immediately below the Settlor's signature.

The Settlor declares that he holds the Lump Sum Death Benefit as Trustee for the persons in Box 'A' above upon the trusts and subject to the powers set out below. The Settlor wishes to appoint the Additional Trustees specified in Box 'C' above as additional Trustees of the Trust and declares that he holds the Lump Sum Death Benefit in trust as set out above and appoints the Additional Trustees as Trustees of the Trust jointly with him and assigns the Trust Fund to the Additional Trustees and himself jointly.

## 3 Exclusion of Settlor from Benefit

The Trust Fund must always be enjoyed to the absolute exclusion of the Settlor and of any benefit to him, whether under a contract or in any other way. The trust fund shall be held to the entire exclusion of the Settlor, and no part of the trust fund shall be paid to, lent to, or applied for his direct or indirect benefit. For the purposes of this clause references to the Settlor include his legal personal representatives in that capacity.

## 4 The Trusts

- (1) The Trustees hold the capital and income of the Trust Fund upon the trusts with and subject to the powers and provisions set out below for whoever the 'Appointor' (defined in 5(1) below) in his absolute discretion chooses from amongst the person(s) in Box 'A' on such terms as the Appointor thinks fit and in the shares and subject to the trusts powers discretions and conditions as the Appointor appoints. The conditions for 'appointments' are set out in 5(2) below.
- (2) Subject to 4(1) above, the Trustees also have an absolute discretion to accumulate the whole or part of the income of the Trust Fund during the Trust Period and that income shall be added to the capital of the Trust Fund. The Trustees shall pay or apply the remainder of the income to or for the benefit of any of the person(s) in Box 'A' as the Appointor thinks fit.
- (3) Subject as above and if and so far as not wholly disposed of for any reason whatsoever by the above provisions at the end of the Appointment Period the Trustees shall hold the capital and income of the Trust Fund on trust for the persons in Box 'B' in the shares specified in Box 'B' and if no such shares are specified and there is more than one beneficiary, in equal shares absolutely.

## Trust provisions (continued)

### 5 Power of Appointment

- (1) The Appointor is the Settlor unless either he has released his Power of Appointment, or has died, or the appointment is in favour of his Spouse or Civil Partner. In these cases appointments have to be made by the Trustees. If the appointment is in favour of the Settlor's Spouse or Civil Partner, then, unless the only Trustee is a trust corporation, to make the appointment, there must be at least two Trustees and one of them must be neither the Settlor nor the Settlor's Spouse or Civil Partner.
- (2) Appointments have to be made by deed. The Appointor can make them irrevocable, but otherwise they can be changed during the Appointment Period. If the terms of any revocable appointment have not been revoked at the end of the Appointment Period, the appointment will become irrevocable at that time. Appointments can be subject to conditions and give powers and discretions.

### 6 Appointment and Removal of Trustees

- (1) The Settlor has the power to appoint new Trustees. After the death of the Settlor this power will be exercisable by the Trustees for the time being.
- (2) During the Settlor's lifetime the Settlor has the power to remove any Trustee provided that, there are at least two Trustees remaining after the removal and one of the remaining Trustees is neither the Settlor nor the Settlor's Spouse or Civil Partner.
- (3) As long as there are at least two other Trustees, if a Trustee cannot be found, after reasonable efforts have been made to find him, the remaining Trustees can discharge the missing Trustee. It is up to the remaining Trustees to decide whether reasonable efforts have been made to find the missing Trustee and no other person will be under any duty to ensure that it was proper for the Trustees to have exercised their power to discharge the missing Trustee.

### 7 Powers and Rights under the Plan

The Settlor's power under 6(1) above ends if he ceases to be a Trustee, dies, or releases that power by deed.

### 8 Exclusion of Beneficiaries

The Trustees can exclude anybody who is listed as a potential beneficiary in Box 'A' at the relevant time from benefit under the Trust. The consent of the relevant beneficiary is needed. This must be done by deed. There must be at least one beneficiary remaining in Box 'B' after the relevant beneficiary has been excluded.

### 9 General Powers

- (1) The Trustees have all powers conferred by the law. In addition they have the powers in 9(2) below. However, the Company cannot be held accountable for, and is under no duty to investigate, the exercise of any of their powers by the Trustees, or how they apply any part of the Trust Fund.
- (2) The Trustees can:
  - (a) borrow for the purposes of the Trust on whatever terms they think appropriate. The lender is under no duty to check that they use the money properly;
  - (b) sell any part of the Trust Fund subject to any prohibitions on the same imposed by law from time to time;
  - (c) subject to 10 below release any powers or discretions which can be exercised by the Trustees (including this power). The Trustees can do this wholly or partly and impose whatever conditions they think are appropriate;
  - (d) invest the Trust Fund as though they owned it beneficially and absolutely. The Trustees can invest in income producing or non-income producing assets (including life assurance policies);
  - (e) pay or apply all or any part of the Trust Fund for the maintenance, education or advancement or otherwise for the benefit of any beneficiary to the full extent of his vested or contingent interest;
  - (f) subject to 10 below lend to any person in Box 'A' on whatever terms as regards interest and repayment as they think fit. To avoid any doubt, it is made clear that this includes the power to make interest-free loans;
  - (g) delegate the exercise of any of their investment or management powers, in relation to the Trust Fund, to any person they think fit, even if the delegate is resident or situated abroad. The Trustees can transfer the ownership of any of the Trust Fund for these purposes;
  - (h) accept as a valid discharge any receipt for any payment by the Trustees, given by a parent or guardian of a beneficiary who is a minor. The Trustees do not have any duty to ensure that the payment is paid to, or applied for the benefit of, the relevant beneficiary.



## Trust provisions (continued)

### 10 Limiting Exercise of Powers

Unless the Trustee is a trust corporation the powers in 9(2)(c) and (f) above can only be exercised if there are at least two Trustees, and at least one of them is neither the Settlor nor his Spouse or Civil Partner.

### 11 Administration of Trust outside the UK

All or part of the administration of the Trust can be transferred outside the United Kingdom and persons resident outside the United Kingdom can be Trustees.

### 12 Settlor's Incapacity

If the Settlor becomes mentally incapable as defined by the Mental Health Act 1983 or any Act of Parliament which supersedes that Act, his rights and powers under the Trust will be exercisable as if he is dead at that time.

### 13 Charging by Trustees

Apart from the Settlor and his Spouse or Civil Partner, any Trustee who is in a profession, business, or trade can charge his usual fees and charges for work done on behalf of the Trust. This applies even where a Trustee who is not in the relevant profession, business or trade, could have done the work personally.

### 14 Liability of Trustees

A Trustee shall not be liable for a loss to the trust fund unless that loss was caused by his own fraud or negligence. The duty of reasonable care set out in section 1, Trustee Act 2000, or any Act of Parliament which supersedes that Act and which sets out a Trustee's duty of care, applies to all the actions of Trustees.

### 15 No Duty to Investigate Exercise of Power

Where the agreement or consent of any person is needed for the exercising of a power by the Trustees, no person dealing with the Trustees needs to be concerned whether that agreement or consent has been obtained.

### 16 Choice of Law and Jurisdiction

The Trust is subject to the laws of England.  
The parties are subject to the jurisdiction of the English Courts.



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